

First Time Manager

Description

First Time Manager Skills Toolkit

Transform your career trajectory with practical skills you can apply immediately. Join the 94% of graduates who report increased confidence and effectiveness within their first month of completing our program.

[ENROL HERE](#)

First Time Manager Skills Toolkit

Course Overview

The First-Time Manager Essentials Toolkit bridges the gap between being a great individual contributor and becoming an effective leader. This comprehensive program combines practical skills training with real-world application, ensuring you develop the competencies needed to succeed in your new role from day one.

Target Audience

This course is ideal for:

- ? Newly promoted first-time Managers
- ? Supervisors
- ? Team Leaders
- ? Individuals preparing for Manager role

Benefits For Employers

This course is ideal for:

- ? **MQA Approved, HRDC Refundable**
- ? Reduced turnover and improved employee retention
- ? Higher team productivity and performance

- ? Better alignment between team goals and organizational objectives
- ? Stronger workplace culture and employee engagement
- ? Decreased management-related conflicts and issues
- ? Lower recruitment and onboarding costs for management positions
- ? Improved customer satisfaction through better team leadership
- ? Enhanced organizational agility and adaptability to change
- ? Reduced HR complaints and workplace grievances
- ? Stronger employer brand and reputation as a great place to work
- ? Better risk management through improved people leadership
- ? Increased innovation and creative problem-solving across teams
- ? Higher employee satisfaction scores and engagement metrics

Course Benefits

By the end of this course, participants will be able to:

- ? Accelerates leadership transition and reduces new manager learning curve
- ? Builds essential management competencies systematically
- ? Develops both technical and soft skills for modern leadership
- ? Creates consistent management practices across the organization
- ? Reduces costly management mistakes and missteps

? Improves decision-making capabilities at all management levels

? Enhances cross-functional collaboration and communication

? Builds pipeline of capable leaders for succession planning

Course Content

What You'll learn:

? Comprehensive modules covering leadership fundamentals

? Practical tools and techniques for immediate application

? Focus on inclusive leadership and modern workplace challenges

? Covers essential areas: communication, delegation, performance management, and team building

? Interactive leadership style assessments and self-reflection exercises

? Real-world case studies and scenario-based learning

? Frameworks for goal setting and performance reviews

? Conflict resolution models and difficult conversation scripts

? Time management tools and priority-setting methodologies

? Team motivation strategies and engagement techniques

? Change management processes and communication strategies

? Networking strategies and relationship building techniques

? Feedback delivery models and coaching conversation guides

? Delegation checklists and empowerment frameworks

? Strategic alignment worksheets and goal-setting templates

? Action planning tools for immediate implementation post-training



MAURITIUS QUALIFICATIONS AUTHORITY



Course Features

- Certificate of Completion
- Entry Requirements – Any
- Flexible day and dates

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[Join Course](#)



Benefits To The Learner

- ? Certificate of Completion
- ? Increased confidence in leadership role – Feel prepared and capable when facing management challenges
- ? Clear roadmap for professional development – Structured path for advancing leadership skills and career growth
- ? Enhanced communication and people management skills – Build stronger relationships with team members and stakeholders

- ? Better work-life balance through improved time management – Learn to prioritize effectively and delegate appropriately
- ? Expanded career advancement opportunities – Develop competencies that open doors to senior leadership roles
- ? Improved job security and marketability – Gain transferable leadership skills valued across industries
- ? Higher earning potential – Management competencies typically lead to salary increases and promotions
- ? Reduced stress and overwhelm – Learn practical tools to handle difficult situations with confidence
- ? Enhanced emotional intelligence – Develop self-awareness and ability to manage relationships effectively
- ? Greater job satisfaction – Feel more fulfilled through meaningful impact on team success
- ? Stronger professional network – Build connections through leadership development and peer interactions
- ? Increased influence and decision-making authority – Gain skills to drive positive change in the organization
- ? Better conflict resolution abilities – Handle workplace tensions professionally and constructively
- ? Enhanced problem-solving skills – Develop strategic thinking and analytical capabilities
- ? Greater recognition and visibility – Stand out as a capable leader within the organization

Why Enrol in this Course

Talk to Us!

[Contact Us Now](#)



Practical-Focused Curriculum

Designed by professionals for real-world application



Interactive Learning

Combination of theory with practical exercises and case studies



Flexible Study Format

Professional-friendly scheduling for working managers



Online Tutoring

Guidance and support providing one-on-one assistance and feedback online

pricing packages

Choose Your Pricing Plan

Flexible payment options designed to fit different budgets and learning needs, with various packages available to make quality management education accessible and affordable.

Mauritius

workshop

- MUR 15,000
- 8 hours
- MQA Approved
- HRDC Refundable
- Certificate of Attendance

standard

- MUR 40,000
- 24 Hours
- MQA Approved
- HRDC Refundable
- Certificate of Participation

premium (most popular)

- MUR 60,000
- MQA Approved
- HRDC Refundable
- Certificate of Completion
- Conducted in a Hotel
- All Comprehensive modules
- Highly Interactive Sessions
- Personal Development Plan
- Individual Coaching
- Advice/Guidance/Follow-up after Course

International

workshop

- USD 350
- 8 hours
- Online – Interactive sessions
- Certificate of Attendance

standard

- USD 900
- 24 Hours
- Online – Interactive sessions
- Certificate of Participation

premium (most popular)

- USD 1.315
- MQA Approved
- HRDC Refundable
- Certificate of Completion
- Conducted in a Hotel
- All Comprehensive modules
- Highly Interactive Sessions
- Personal Development Plan
- Individual Coaching
- Advice/Guidance/Follow-up after Course

Limited Promotion

Get up to 15% discount for registration in the Premium and Standard Packages this month!

Reviews



Fabien D.

Asst HR Manager – Moroil

I have learnt a lot of new things in this Key Managerial Skills course that make a think about myself, my career, my job and have a different approach to work. I really enjoyed the training as it was very interactive and the trainer shared a lot of practical solutions to work problems. I will recommend this course to other professionals, especially those aspiring to be Managers.

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Irshaad E.
Senior Lab Technician – Natec

The Key Managerial course has totally transformed my way of thinking, I learnt a lot of new things that are going to be useful in my professional life as well as my personal life. The trainer shared so much information about what a manager should know to do his/her job properly. I really recommend this course to all Managers and aspiring managers.



Avish P.
Taylor Smith

The Managerial Skills course has enabled me to rethink about myself, my passion, the things which I had forgotten. I learnt a lot, especially how to manage more efficiently. I spent very nice time in the course as I would not have imagined the course to be so interactive. The trainer shared a lot with us. I recommend this course to all managers and aspiring managerial position.



Mattieu F.
Asst. Operations Manager Taylor Smith

I would not have thought that the Managerial Skills course could be that much interactive. The trainer listened to us, enlightened so much on many important things on the roles, qualities and skills of managers. She made us think about ourselves. Fantastic. I would recommend this course to all Managers and all those aspiring to Manager's position.

Contact Information

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Get in touch with us

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